

Town of Groton, Massachusetts

Florence Roche Elementary School

Module 4 | Schematic Design Binder

December 17, 2020



studio **g** architects
building **sustainable** communities

 **LEFTFIELD**
THE RIGHT CHOICE IN PROJECT MANAGEMENT

MSBA Project #201706730010





December 18, 2020

Ms. Christina Forde, Project Manager
Ms. Jennifer Flynn, Project Coordinator
Massachusetts School Building Authority
40 Broad Street; Suite 500
Boston, MA 02109

RE: Groton-Dunstable Regional School District; Florence Roche Elementary School Feasibility Study
Schematic Design Submission

Dear Messrs.

I, David Saindon, have reviewed the enclosed Schematic Design Submittal and certify to the best of my knowledge and belief that:

- 1- The information has been reviewed and enclosed materials coordinated,
- 2- The submittal is complete*,
- 3- The proposed project as documented within the Schematic Design Submittal is within the District’s budget,
- 4- The District has approved the materials for submission to the MSBA

* Schematic Design Submission Clarifications. The following documents are included in the Schematic Design Submission as a signed-scanned version or un-signed. Original, fully executed-signed documents will be forwarded to the MSBA under separate cover.

- A scanned copy of the attest letter certifying the School Building Committee Meeting minutes is included. An original will be forwarded separately.
- A certified copy of the December 15, 2020, School Building Committee Meeting Minutes will be forwarded separately once approved by the School Building Committee. This approval is scheduled to occur in mid-January 2021. In the interim, a draft copy of the December 15, 2020, meeting minutes are attached as part of Section 20 - Local Actions in the enclosed submittal.
- The Local Action Letter, as included in the Schematic Design Submission, is un-signed. This Letter is currently in the process of being signed.

Please feel free to contact me with any questions you may have regarding the enclosed information. On behalf of the Groton-Dunstable Regional School District, Town of Groton, GDRSD School Committee, Florence Roche School Building Committee, and the project team, we look forward to meeting with you and the MSBA staff to review the enclosed information in greater detail.

Sincerely,
Leftfield, LLC

David Saindon
Project Executive

Attachments: Schematic Submittal
Excel File of the Space Summary [for MSBA use & reference]
Excel File of the 3011 [for MSBA use & reference]

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owner project manager
owner representative *construction audits*
cost forecasting **capital budgeting**



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ACKNOWLEDGMENTS

Thank you to these individuals and organizations for their contributions to this Schematic Design report:

MASSACHUSETTS SCHOOL BUILDING AUTHORITY

Christina Forde – Project Manager
Jennifer Flynn – Senior Project Coordinator

FLORENCE ROCHE SCHOOL BUILDING COMMITTEE

Fay Raynor – Chairperson of School Building Committee
Luke Callahan – Director of Technology
Dr. Laura Chesson – Superintendent of Schools
Colby Doody – Groton Finance Committee
Marlena Gilbert – Groton- Dunstable School Committee Chair
Mark Haddad – Town Manager of Groton
Sherry Kersey – Director of Business & Finance
Jake Lewon – Dunstable Advisory Committee
Alison Manugian – Groton Select Board
Brian O'Donoghue – Principal, Florence Roche Elementary School

GROTON SELECT BOARD

Alison Manugian – Chair
Joshua Degen – Vice-Chair
John Reilly – Clerk
Rebecca 'Becky' Pine – Member
John Giger – Member

GROTON-DUNSTABLE SCHOOL COMMITTEE

Marlena Gilbert – Chair
Ryan McLane – Vice-Chair
Brian LeBlanc – Member
Jeff Kubick – Member
Fay Raynor – Member
Rafael Glod – Member
Peter Cronin – Member

OWNER'S PROJECT MANAGER

LEFTFIELD, LLC

DESIGN TEAM

Studio G Architects (SGA) – Designer
New Vista Design – Educational Planning
Samiotes – Environmental Permitting & Civil Engineer
Terraink – Landscape Architect
Engineer's Design Group (EDG) – Structural Engineer
RW Sullivan – MEP / FP Engineer
Vantage Technology Group – Security/IT/AV Consultant
EFI Global – Hazardous Materials Consultant
Lahlaf Geotechnical Consulting – Geotechnical Engineer
CDW Consultants – Geoenvironmental Engineer
PM&C – Cost Estimating
Crabtree McGrath – Kitchen & Food Service Consultant
Kalin Associates – Specifications
Stefura Associates – Library/Media/FF&E Consultant
The Green Engineer (TGE) – Sustainability Consultant
Building, Fire & Access – Code Consultant
MDM Transportation Consultants, Inc – Traffic Consultant
Allegion, PLC – Door Hardware Consultant

