
Florence Roche Elementary School

DESIGN DEVELOPMENT

Groton-Dunstable, MA



OPM Monthly Project Update Report – September 2021

Prepared for:



Town of Groton & Groton-Dunstable Regional School District
Florence Roche School Building Committee

Prepared by:



Complete

FS/SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT
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I. EXECUTIVE SUMMARY

The Groton-Dunstable Regional School District, the Town of Groton, Leftfield Project Management and Studio G Architects have completed Massachusetts School Building Authority [MSBA] Module 4 – Schematic Design. The Florence Roche Elementary School Project Website is up and running. The Schematic Design Submittal was approved at the MSBA Board of Directors meeting on 02/11/2021. The Project was approved during the Groton Spring Town Meeting on 05/01/2021 and the Debt Override Vote on 05/25/2021. The Project Funding Agreement [PFA] has been fully executed by the Town and the MSBA. Gilbane Building Company has been awarded as the Construction Manager-at-Risk for the project and the project is currently in the Design Development [DD] module.

Additional information related to the items mentioned above are contained within the committee meeting minutes which can be viewed via this link:

<https://www.florencerocheproject.org/agendas---meeting-minutes>

II. TASKS COMPLETED DURING SEPTEMBER 2021

Administrative, Owner, OPM and Design Activities

The following activities were completed during the month of September 2021:

- 09/2021 Leftfield continued management of the MSBA ProPay Process
- 09/2021 Leftfield updated the project website with meeting minutes, meeting agendas and presentations
- 09/2021 SGA will continue working on the design development documents
- 09/14/2021 Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting.
- 09/23/2021 SGA, Leftfield and the District met to review Security Requirements for the District
- 09/28/2021 Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting.
- 09/30/2021 SGA, Leftfield and the District met to review IT & AV Requirements for the District

XII. TASKS PLANNED FOR OCTOBER 2021

Administrative, Owner, OPM and Design Activities

The following tasks are planned for the month of October 2021:

- 10/2021 Leftfield will continue management of the MSBA ProPay Process

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- 10/2021 Leftfield will update the project website with meeting minutes, meeting agendas and presentations
 - 10/2021 SGA will continue working on the design development documents
 - 10/12/2021 Leftfield, Gilbane & SGA will virtually attend the Groton-Dunstable School Building Committee Meeting.
 - 10/14/2021 LF, Gilbane & SGA will meet with the District to review the site logistics plan
 - 10/18/2021 LF, Gilbane & SGA will review the project with Town of Groton Land Use Committee
 - 10/26/2021 Leftfield, Gilbane & SGA will virtually attend the Groton-Dunstable School Building Committee Meeting.

XIII. PROJECT BUDGET

The Project Budget and Cash Flow Overview is attached.

XIV. PROJECT SCHEDULE

The Project Schedule is attached. At this time, the project remains on schedule.

XV. ATTACHMENTS

MSBA Online OPM Reporting Submission, September 2021
Project Budget Summary, dated October 8, 2021
Project Schedule, dated October 8, 2021

XVII. PROJECT OUTREACH / COMMUNICATION

Project-related records such as general project history, meeting agenda's, meeting minutes, and MSBA submissions can be viewed via this link:

<https://www.florencerocheproject.org/>

Official upcoming meeting postings [date/time] can be viewed via this link:

<https://portal.grotonma.gov/meetings>

MSBA Online OPM Reporting Submission, September 2021

DRAFT

Leftfield, LLC

David Saindon

Progress Report as of Date 9/30/2021

District Name	Groton-Dunstable	MSBA ID	201706730010
School Name	Florence Roche	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Dr. Laura Chesson
Project Director	David Saindon	Total Project Budget (ProPay)	\$78,650,734
Designer Firm Name	Studio G. Architects, Inc.	Encumbered (Reporting Period)	\$406,695
Principal	Gail Sullivan	Encumbered (to Date)	\$1,190,600
General Contractor Firm Name	Gilbane Building Company	Total Project Invoices Received (to Date)	\$1,597,295
General Contractor Contact Name	Michael A O'Brien	Project Completion Percentage	50%

OPM Leftfield, LLC

Progress Report as of Date 9/30/2021

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$205,000	Total Contract Amount	\$2,932,290
Contract Amendments (to Date)	4	Invoices Paid (to Date)	\$267,290
Value of Contract Amendments (to Date)	\$2,727,290	Invoices Received (Reporting Period)	\$30,000
Total Contract Amount	\$2,932,290	Contract Amount Remaining	\$2,635,000
Contract Amendments as Percentage of Original Contract Amount	1,330.4%		
OPM Activities (Reporting Period)	1. 09/2021: Leftfield continued management of the MSBA ProPay Process 2. 09/2021: Leftfield updated the project website with meeting minutes, meeting agendas and presentations 3. 09/2021: SGA will continue working on the design development documents 4. 09/14/2021: Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting. 5. 09/23/2021: SGA, Leftfield and the District met to review Security Requirements for the District 6. 09/28/2021: Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting. 7. 09/30/2021: SGA, Leftfield and the District met to review IT & AV Requirements for the District		
Project Budget Status	On behalf of the District and the Town, Leftfield is managing the MSBA Propay process. There are no budget concerns at this time.		
MSBA Closeout Status	SGA will include closeout documentation - as-builts, warranties, attic stock, etc in the project specifications for this project.		
Potential Issues	There are no potential issues to report.		

DESIGNER Studio G. Architects, Inc.

Progress Report as of Date 9/30/2021

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$515,000	Total Contract Amount	\$7,328,896
Contract Amendments (to Date)	3	Invoices Paid (to Date)	\$1,232,746
Value of Contract Amendments (to Date)	\$6,813,896	Invoices Received (Reporting Period)	\$372,000
Total Contract Amount	\$7,328,896	Contract Amount Remaining	\$5,724,150
Contract Amendments as Percentage of Original Contract Amount	1,323.1%		
<u>MBE/WBE</u>		<u>Workforce Participation</u>	
MBE Percentage	5.3%	Total Hours	27,719
MBE Actual	3.0%	Minority Hours	399
WBE Percentage	8.1%	Minority Percentage	14.0%
WBE Actual	75.0%	Minority Workforce Participation	10.0%
		Female Hours	1,347
		Female Percentage	49.0%
		Female Workforce Participation	75.0%

RFIs and Submittals

RFIs Issued (Reporting Period)

Total RFIs Issued (to Date)

0

Remaining Open RFIs – Past 30 Days

Notes

Remaining Open RFIs – Past 60 Days

Notes

Remaining Open RFIs – Past 90 Days

Notes

Submittals Received (Reporting Period)

Total Submittals Received (to Date)

0

Submittals Reviewed (Reporting Period)

Total Submittals Reviewed (to Date)

0

Comments (Remaining Open Submittals)

Phase

Design Development

Phase Scheduled Completion Date

Designer Activities (Reporting Period)

1. 09/2021: SGA continued working on the design development documents
 2. 09/14/2021: Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting.
 3. 09/23/2021: SGA, Leftfield and the District met to review Security Requirements for the District
 4. 09/28/2021: Leftfield, SGA & Gilbane virtually attended the Florence Roche Elementary School Building Committee Meeting.
 5. 09/30/2021: SGA, Leftfield and the District met to review IT & AV Requirements for the District
1. SGA will continue working on design development.
 2. SGA will attend the SBC on 10/12/2021.
 3. SGA will attend the SBC on 10/26/2021.

30 Day Look Ahead

Commissioning Consultant

Commissioning Consultant Status

GENERAL CONTRACTOR Gilbane Building Company**Progress Report as of Date 9/30/2021****Contract Summary**

Original Contract Amount (including CM-At-Risk Amendments)

\$5,761,443

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

\$5,761,443

Procurement Type

Undetermined

Change Orders as Percentage of Original Contract Amount

Pending Change Orders

Change Order Status

No change orders to date.

MBE/WBE

MBE Percentage

5.3%

MBE Actual

WBE Percentage

8.1%

WBE Actual

Workforce Participation

Total Hours

Minority Hours

Minority Percentage

Minority Workforce Participation

Female Hours

Female Percentage

Female Workforce Participation

Schedule Assessment

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported)

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period) Gilbane is working on pre-construction coordination.

30 Day Look Ahead

1. Gilbane will attend the SBC on 10/14/2021.
2. Gilbane will attend the Land Use Committee meeting on 10/18/2021.
3. Gilbane will attend the SBC on 10/14/2021.

Overall Schedule Assessment There are no schedule concerns at this time.

Problems Identified (Schedule or Construction) There are no concerns at this time.

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

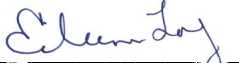
Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Eileena Long, Project Manager

Print Name



Signature

10/8/2021

Date

Project Budget Summary, dated October 8, 2021

Florence Roche Elementary School Feasibility Study - BUDGET TRACKING

MSBA ID: 201706730010
 Florence Roche Elementary School Feasibility Study
 Project Director / Manager: David Saindon / Eileena Long



Period Ending 9/30/2021
 MSBA Reimbursement Package Includes GC/CM Requisition 27
 N/A

Current Budget



	PFA Budget [A]	Budget Changes [B]	Rev. PFA Budget [C]	Committed Costs [D]	Expended [E]	Unspent [F]= [D]-[E]	Remaining Budget [G]= [C]-[D]	% Complete [H]= [E]/[J]	CTC (beyond committed) [I]	Anticipated C @ C [J]= [D]+[I]	Variance (Under) / Over [K]= [C]-[J]
0000 0000 FEASIBILITY STUDY AGREEMENT	\$750,000	\$0	\$750,000	\$750,000	\$750,000	\$0	\$0		\$0	\$750,000	\$0
0001 0000 OPM Feasibility Study	\$190,000	\$17,290	\$207,290	\$207,290	\$207,290	\$0	\$0	100%	\$0	\$207,290	\$0
0002 0000 A&E Feasibility Study	\$500,000	(\$29,804)	\$470,196	\$470,196	\$470,196	\$0	\$0	100%	\$0	\$470,196	\$0
0003 0000 Environmental & Site	\$15,000	\$55,550	\$70,550	\$70,550	\$70,550	\$0	\$0	100%	\$0	\$70,550	\$0
0004 0000 Other	\$45,000	(\$43,036)	\$1,964	\$1,964	\$1,964	\$0	\$0	100%	\$0	\$1,964	\$0
0100 0000 ADMINISTRATION	\$2,930,000	\$0	\$2,930,000	\$2,729,695	\$124,695	\$2,605,000	\$200,305		\$200,305	\$2,930,000	\$0
0101 0000 Legal Fees	\$50,000	\$0	\$50,000	\$4,695	\$4,695	\$0	\$45,305	100%	\$45,305	\$50,000	\$0
0102 0000 Owner's Project Manager											
0102 0400 Design Development	\$225,000	\$0	\$225,000	\$225,000	\$120,000	\$105,000	\$0	53%	\$0	\$225,000	\$0
0102 0500 Construction Contract Docs	\$225,000	\$0	\$225,000	\$225,000	\$0	\$225,000	\$0	0%	\$0	\$225,000	\$0
0102 0600 Bidding	\$100,000	\$0	\$100,000	\$100,000	\$0	\$100,000	\$0	0%	\$0	\$100,000	\$0
0102 0700 Construction Contract Administration	\$2,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$2,000,000	\$0	0%	\$0	\$2,000,000	\$0
0102 0800 Closeout	\$175,000	\$0	\$175,000	\$175,000	\$0	\$175,000	\$0	0%	\$0	\$175,000	\$0
0102 1000 Reimbursable & Other Services	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0103 0000 Advertising	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000		\$5,000	\$5,000	\$0
0199 0000 Other Administrative Costs	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000		\$100,000	\$100,000	\$0
0200 0000 ARCHITECTURE & ENGINEERING	\$6,788,150	\$65,000	\$6,853,150	\$6,853,150	\$1,111,550	\$5,741,600	\$0		\$0	\$6,853,150	\$0
0201 0000 Basic Services											
0201 0400 Design Development	\$1,875,000	\$0	\$1,875,000	\$1,875,000	\$1,072,600	\$802,400	\$0	57%	\$0	\$1,875,000	\$0
0201 0500 Construction Contract Documents	\$1,875,000	\$0	\$1,875,000	\$1,875,000	\$0	\$1,875,000	\$0	0%	\$0	\$1,875,000	\$0
0201 0600 Bidding	\$625,000	\$0	\$625,000	\$625,000	\$0	\$625,000	\$0	0%	\$0	\$625,000	\$0
0201 0700 Construction Contract Administration	\$1,595,000	\$0	\$1,595,000	\$1,595,000	\$0	\$1,595,000	\$0	0%	\$0	\$1,595,000	\$0
0201 0800 Closeout	\$320,000	\$0	\$320,000	\$320,000	\$0	\$320,000	\$0	0%	\$0	\$320,000	\$0
0201 9900 Other Basic Services - SGA Amend #4 (HVAC Redesign and BESS)	\$0	\$65,000	\$65,000	\$65,000	\$0	\$65,000	\$0	0%	\$0	\$65,000	\$0
0203 0000 Reimbursable and Other Services											
0203 0200 Printing (over minimum)	\$5,500	\$0	\$5,500	\$5,500	\$0	\$5,500	\$0	0%	\$0	\$5,500	\$0
0203 9900 Other Reimbursable Costs (consultant contingency)	\$100,000	\$0	\$100,000	\$100,000	\$0	\$100,000	\$0	0%	\$0	\$100,000	\$0
0204 0000 Sub-Consultants											
0204 0200 Hazardous Materials (survey, reporting and monitoring)	\$62,700	\$0	\$62,700	\$62,700	\$0	\$62,700	\$0	0%	\$0	\$62,700	\$0
0204 0300 GeoTechnical & Geo-Environmental	\$247,500	\$0	\$247,500	\$247,500	\$0	\$247,500	\$0	0%	\$0	\$247,500	\$0
0204 0400 Site Survey	\$50,000	\$0	\$50,000	\$50,000	\$31,450	\$18,550	\$0	63%	\$0	\$50,000	\$0
0204 0500 Wetlands (certified plot plan, subsurface utility investigation)	\$21,450	\$0	\$21,450	\$21,450	\$7,500	\$13,950	\$0	35%	\$0	\$21,450	\$0
0204 1200 Traffic Studies (majority performed in F/S phase)	\$11,000	\$0	\$11,000	\$11,000	\$0	\$11,000	\$0	0%	\$0	\$11,000	\$0
0500 0000 CONSTRUCTION CONTRACT	\$61,741,339	\$0	\$61,741,339	\$5,761,443	\$0	\$5,761,443	\$55,979,896		\$55,979,896	\$61,741,339	\$0
0501 0000 Pre-Construction Services	\$200,000	\$0	\$200,000	\$135,000	\$0	\$135,000	\$65,000	0%	\$65,000	\$200,000	\$0
0502 0000 Construction											
0502 0001 Construction Budget	\$61,541,339	(\$5,626,443)	\$55,914,896	\$0	\$0	\$0	\$55,914,896		\$55,914,896	\$55,914,896	\$0
0502 0010 GMP - Fee	\$0	\$1,177,409	\$1,177,409	\$1,177,409	\$0	\$1,177,409	\$0	0%	\$0	\$1,177,409	\$0
0502 0020 GMP - Insurance (Builder's Risk, GL, Surety Bonds)	\$0	\$1,097,090	\$1,097,090	\$1,097,090	\$0	\$1,097,090	\$0	0%	\$0	\$1,097,090	\$0
0502 0100 Division 1 - General Conditions	\$0	\$3,351,944	\$3,351,944	\$3,351,944	\$0	\$3,351,944	\$0	0%	\$0	\$3,351,944	\$0
0502 9900 Retainage	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0508 0000 Change Orders	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0600 0000 MISCELLANEOUS PROJECT COSTS	\$375,000	\$0	\$375,000	\$0	\$0	\$0	\$375,000		\$375,000	\$375,000	\$0
0601 0000 Utility Company Fees	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0602 0000 Testing Services	\$225,000	\$0	\$225,000	\$0	\$0	\$0	\$225,000		\$225,000	\$225,000	\$0
0699 0000 Other Project Costs	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000		\$100,000	\$100,000	\$0
0700 0000 FURNISHINGS & EQUIPMENT	\$2,354,305	\$0	\$2,354,305	\$0	\$0	\$0	\$2,354,305		\$2,354,305	\$2,354,305	\$0
0701 0000 Furnishings & Equipment (FF+E)	\$1,351,682	\$0	\$1,351,682	\$0	\$0	\$0	\$1,351,682		\$1,351,682	\$1,351,682	\$0
0703 0000 Technology	\$1,002,623	\$0	\$1,002,623	\$0	\$0	\$0	\$1,002,623		\$1,002,623	\$1,002,623	\$0
0800 0000 OWNER'S CONTINGENCY	\$3,711,940	(\$65,000)	\$3,646,940	\$0	\$0	\$0	\$3,646,940		\$3,646,940	\$3,646,940	\$0
0801 0000 Owner's Contingency (soft)	\$634,873	(\$65,000)	\$569,873	\$0	\$0	\$0	\$569,873		\$569,873	\$569,873	\$0
0507 0000 Owner's Construction Contingency (hard)	\$3,077,067	\$0	\$3,077,067	\$0	\$0	\$0	\$3,077,067		\$3,077,067	\$3,077,067	\$0
PROJECT TOTALS	\$78,650,734	\$0	\$78,650,734	\$16,094,288	\$1,986,245	\$14,108,043	\$62,556,446		\$62,556,446	\$78,650,734	\$0

Project Schedule, dated October 8, 2021

Florence Roche Elementary School Project

ID	% Complete	Task Name	Duration	Start	Finish	Predecessors	Half 1, 2019		Half 2, 2019		Half 1, 2020		Half 2, 2020		Half 1, 2021		Half 2, 2021		Half 1, 2022		Half 2, 2022		Half 1, 2023		Half 2, 2023		Half 1, 2024		Half 2, 2024		Half 1, 2025		Half 2, 2025		
							J	M	M	J	S	N	J	M	M	J	S	N	J	M	M	J	S	N	J	M	M	J	S	N	J	M	M	J	S
1	100%	Procure OPM (MOD 2)	67 days	Tue 2/26/19	Wed 5/29/19																														
2	100%	OPM interviews	1 day	Tue 2/26/19	Tue 2/26/19																														
3	100%	OPM fee review and approval	5 days	Tue 2/26/19	Mon 3/4/19	2																													
4	100%	MSBA - OPM Approval - meeting	1 day	Mon 5/6/19	Mon 5/6/19																														
5	100%	School Building Committee mtg to approve mtg minutes re: to OPM selection	1 day	Mon 5/6/19	Mon 5/6/19																														
6	100%	MSBA - OPM Approval - letter issued	0 days	Thu 5/23/19	Thu 5/23/19	5																													
7	100%	OPM contract execution	2 days	Tue 5/28/19	Wed 5/29/19	6																													
8	100%	Procure Architect (MOD 2)	133 days	Tue 5/14/19	Thu 11/14/19																														
30	100%	Develop schedule/work plan	10 days	Thu 10/17/19	Wed 10/30/19	25																													
31	100%	School Building Committee approves work plan	5 days	Thu 10/31/19	Wed 11/6/19	30																													
32	100%	MSBA/District kick off meeting	1 day	Fri 11/22/19	Fri 11/22/19	29																													
33	100%	FEASIBILITY STUDY (MOD 3)	177 days	Wed 10/23/19	Wed 6/24/20																														
34	100%	Educational Programming	67 days	Tue 10/29/19	Tue 1/28/20																														
35	100%	Ed. Visioning kick off meeting	1 day	Tue 10/29/19	Tue 10/29/19																														
36	100%	Community Engagement / Listening Meeting (Visioning Workshop 1)	1 day	Sat 11/16/19	Sat 11/16/19																														
37	100%	Educational Working Group (EWG) Meeting 1	1 day	Tue 11/26/19	Tue 11/26/19																														
38	100%	Educational Working Group (EWG) Meeting 2	1 day	Tue 12/10/19	Tue 12/10/19																														
39	100%	EDUCATIONAL PLAN; Ed plan statement of teaching philosophy, methods and goals. Page 6.	15 days	Tue 12/10/19	Mon 12/30/19																														
40	100%	Initial space summary ("ISS") - 645 students	30 days	Tue 10/29/19	Fri 12/6/19	26																													
41	100%	ISS explanation for variances between Ed program and MSBA guild lines. Page 7.	2 days	Mon 12/9/19	Tue 12/10/19	40																													
42	100%	School Building Committee approves ISS and Educational Program	1 day	Tue 1/28/20	Tue 1/28/20	40																													
43	100%	Security Program; narrative	10 days	Tue 12/10/19	Mon 12/23/19	40																													
44	100%	Introduction Deliverables - PDP	32 days	Mon 11/4/19	Mon 12/16/19																														
45	100%	Existing conditions summary	30 days	Mon 11/4/19	Thu 12/12/19																														
46	100%	Capital budget statement (narrative)	30 days	Mon 11/4/19	Thu 12/12/19																														
47	100%	Project directory	10 days	Mon 11/4/19	Fri 11/15/19																														
48	100%	Updated project schedule	5 days	Tue 12/10/19	Mon 12/16/19																														
49	100%	Evaluation of existing conditions	75 days	Wed 10/23/19	Mon 2/3/20																														
50	100%	Legal title/development restrictions/determine historic concerns (local + MHC)	30 days	Wed 10/23/19	Mon 12/2/19	26																													
51	100%	Code review/building systems analysis	45 days	Wed 10/23/19	Mon 12/23/19	26																													
52	100%	Determine need for geotechnical + geoenvironmental explorations; TBD	45 days	Wed 10/23/19	Mon 12/23/19	26																													
53	100%	Hazardous material survey/analysis	30 days	Wed 10/23/19	Mon 12/2/19	26																													
54	100%	Phase 1 - ESA (project sites TBD)	30 days	Wed 10/23/19	Mon 12/2/19	26																													
55	100%	Preliminary Evaluation of Alternatives (include analysis of district assignment practices and available space; tuition agreements with adjacent school districts; rental/acquisition of existing buildings that could be utilized for school operations. Pg 9.	30 days	Wed 10/23/19	Mon 12/2/19	26																													
56	100%	Provide data utilized to determine PDP "short list" of options. Page 10.	30 days	Wed 10/23/19	Mon 12/2/19	26																													
57	100%	Designer presents "test fits" for options	60 days	Wed 10/23/19	Mon 1/13/20	26																													
58	100%	Comparative cost analysis on all options	60 days	Wed 10/23/19	Mon 1/13/20																														
59	100%	School Building Committee approves Preliminary Design Program options (short list)	30 days	Tue 12/3/19	Mon 1/13/20	58SS+30 days, 57SS+3																													
60	100%	School Building Committee approves Preliminary Design Program options (short list)	1 day	Tue 1/14/20	Tue 1/14/20	59																													
61	100%	Obtain approvals from the School Building Committee to submit the PDP to the MSBA	1 day	Tue 1/28/20	Tue 1/28/20	59																													
62	100%	Compile local actions and approval certification	5 days	Tue 1/28/20	Mon 2/3/20	61																													
63	100%	** Submit PDP to the MSBA **	1 day	Tue 2/4/20	Tue 2/4/20	62																													
64	100%	MSBA PDP review	21 days	Wed 2/5/20	Wed 3/4/20	63																													
65	100%	Receive MSBA PDP comments	1 day	Thu 3/5/20	Thu 3/5/20	64																													
66	100%	District returns responses to MSBA PDP comments	14 days	Fri 3/6/20	Wed 3/25/20	65																													
67	100%	Preferred Schematic Report (PSR) Development of short list o	117 days	Tue 1/14/20	Wed 6/24/20																														
68	100%	Updated summary on activities to date	10 days	Tue 4/7/20	Mon 4/20/20	75																													
69	100%	Updated project schedule	5 days	Tue 4/7/20	Thu 5/7/20	75																													
70	100%	Summary of existing conditions and alternatives	10 days	Tue 4/7/20	Mon 4/20/20	75																													
71	100%	Summary of Districts preferred solution	10 days	Tue 4/7/20	Mon 4/20/20	75																													
72	100%	Provide copy of MSBA prelim. PDP review and corresponding District response.	1 day	Thu 3/26/20	Thu 3/26/20	65,66																													

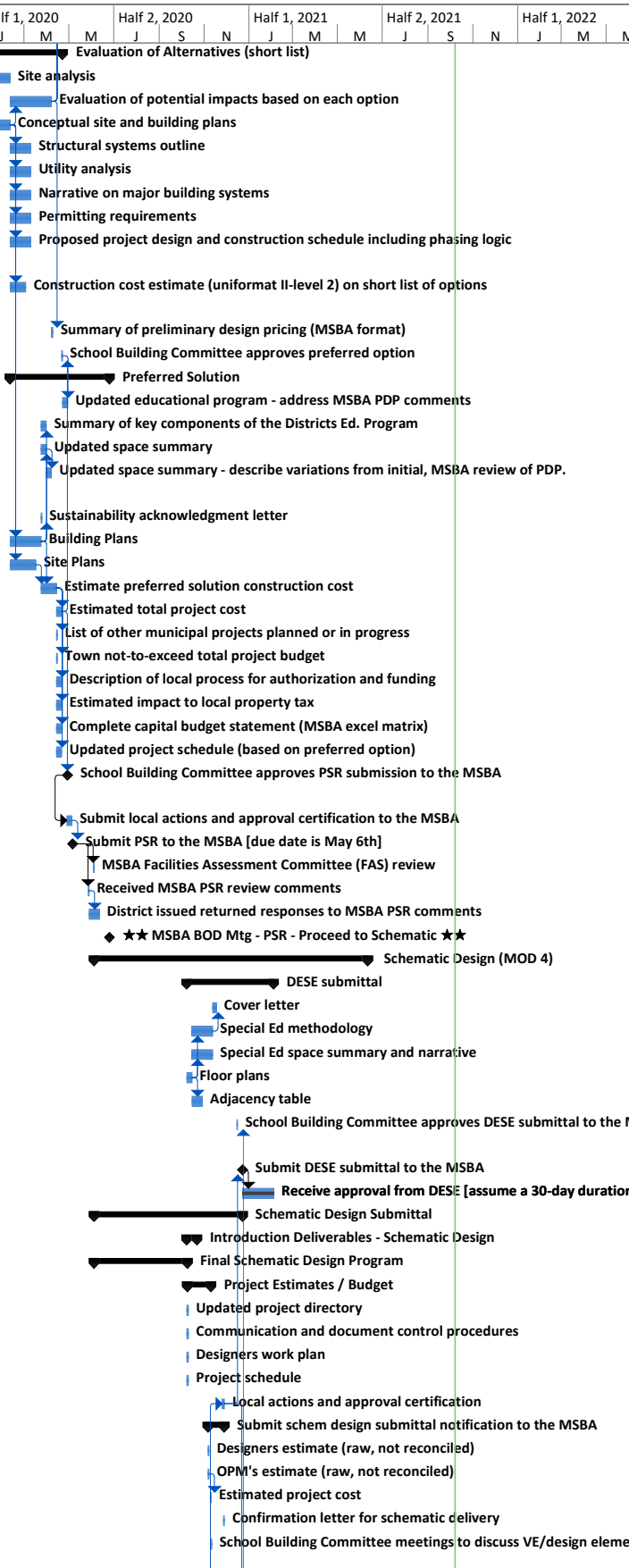
Fri 10/8/21

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Florence Roche Elementary School Project

ID	% Complete	Task Name	Duration	Start	Finish	Predecessors	Half 1, 2019	Half 2, 2019	Half 1, 2020	Half 2, 2020	Half 1, 2021	Half 2, 2021	Half 1, 2022	Half 2, 2022	Half 1, 2023	Half 2, 2023	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025
73	100%	Evaluation of Alternatives (short list)	71 days	Tue 1/14/20	Tue 4/21/20					►	►									
74	100%	Site analysis	20 days	Tue 1/14/20	Mon 2/10/20 60SS					►										
75	100%	Evaluation of potential impacts based on each option	40 days	Tue 2/11/20	Mon 4/6/20 76					►										
76	100%	Conceptual site and building plans	20 days	Tue 1/14/20	Mon 2/10/20 60SS					►										
77	100%	Structural systems outline	20 days	Tue 2/11/20	Mon 3/9/20 76					►										
78	100%	Utility analysis	20 days	Tue 2/11/20	Mon 3/9/20 76					►										
79	100%	Narrative on major building systems	20 days	Tue 2/11/20	Mon 3/9/20 76					►										
80	100%	Permitting requirements	20 days	Tue 2/11/20	Mon 3/9/20 76					►										
81	100%	Proposed project design and construction schedule including phasing logic	20 days	Tue 2/11/20	Mon 3/9/20 76					►										
82	100%	Construction cost estimate (uniformat II-level 2) on short list of options	15 days	Tue 2/11/20	Mon 3/2/20 76					►										
83	100%	Summary of preliminary design pricing (MSBA format)	2 days	Tue 4/7/20	Wed 4/8/20 75					►										
84	100%	School Building Committee approves preferred option	1 day	Tue 4/21/20	Tue 4/21/20 94					►										
85	100%	Preferred Solution	97 days	Tue 2/11/20	Wed 6/24/20					►										
86	100%	Updated educational program - address MSBA PDP comm	5 days	Wed 4/22/20	Tue 4/28/20 84					►										
87	100%	Summary of key components of the Districts Ed. Program	5 days	Tue 3/24/20	Mon 3/30/20 91					►										
88	100%	Updated space summary	5 days	Tue 3/24/20	Mon 3/30/20 91					►										
89	100%	Updated space summary - describe variations from initial, MSBA review of PDP.	5 days	Tue 3/31/20	Mon 4/6/20 88					►										
90	100%	Sustainability acknowledgment letter	1 day	Tue 3/24/20	Tue 3/24/20 91					►										
91	100%	Building Plans	30 days	Tue 2/11/20	Mon 3/23/20 76					►										
92	100%	Site Plans	25 days	Tue 2/11/20	Mon 3/16/20 76					►										
93	100%	Estimate preferred solution construction cost	15 days	Tue 3/24/20	Mon 4/13/20 91,92					►										
94	100%	Estimated total project cost	5 days	Tue 4/14/20	Mon 4/20/20 93					►										
95	100%	List of other municipal projects planned or in progress	1 day	Tue 4/14/20	Tue 4/14/20 93					►										
96	100%	Town not-to-exceed total project budget	1 day	Tue 4/14/20	Tue 4/14/20 93					►										
97	100%	Description of local process for authorization and funding	5 days	Tue 4/14/20	Mon 4/20/20 93					►										
98	100%	Estimated impact to local property tax	5 days	Tue 4/14/20	Mon 4/20/20 93					►										
99	100%	Complete capital budget statement (MSBA excel matrix)	5 days	Tue 4/14/20	Mon 4/20/20 93					►										
100	100%	Updated project schedule (based on preferred option)	5 days	Tue 4/14/20	Mon 4/20/20 93					►										
101	100%	School Building Committee approves PSR submission to the MSBA	1 day	Tue 4/28/20	Tue 4/28/20 94					►										
102	100%	Submit local actions and approval certification to the MSB	5 days	Tue 4/28/20	Mon 5/4/20 101SS					►										
103	100%	Submit PSR to the MSBA [due date is May 6th]	1 day	Tue 5/5/20	Tue 5/5/20 102					►										
104	100%	MSBA Facilities Assessment Committee (FAS) review	1 day	Wed 6/3/20	Wed 6/3/20 103					►										
105	100%	Received MSBA PSR review comments	1 day	Wed 5/27/20	Wed 5/27/20 103FS+15 d					►										
106	100%	District issued returned responses to MSBA PSR comment	10 days	Thu 5/28/20	Wed 6/10/20 105					►										
107	100%	★★ MSBA BOD Mtg - PSR - Proceed to Schematic ★★	1 day	Wed 6/24/20	Wed 6/24/20					►										
108	100%	Schematic Design (MOD 4)	267 days	Thu 6/4/20	Thu 6/10/21					►										
109	100%	DESE submittal	84 days	Thu 10/8/20	Tue 2/2/21					►										
110	100%	Cover letter	3 days	Thu 11/12/20	Mon 11/16/20 111					►										
111	100%	Special Ed methodology	20 days	Thu 10/15/20	Wed 11/11/20 113					►										
112	100%	Special Ed space summary and narrative	20 days	Thu 10/15/20	Wed 11/11/20 113					►										
113	100%	Floor plans	5 days	Thu 10/8/20	Wed 10/14/20 145					►										
114	100%	Adjacency table	10 days	Thu 10/15/20	Wed 10/28/20 113					►										
115	100%	School Building Committee approves DESE submittal to the MSBA	1 day	Tue 12/15/20	Tue 12/15/20 163					►										
116	100%	Submit DESE submittal to the MSBA	1 day	Tue 12/22/20	Tue 12/22/20 156					►										
117	100%	Receive approval from DESE [assume a 30-day duration]	30 days	Wed 12/23/20	Tue 2/2/21 116					►										
118	100%	Schematic Design Submittal	144 days	Thu 6/4/20	Tue 12/22/20					►										
119	100%	Introduction Deliverables - Schematic Design	10 days	Thu 10/8/20	Wed 10/21/20					►										
120	100%	Final Schematic Design Program	91 days	Thu 6/4/20	Thu 10/8/20					►										
121	100%	Project Estimates / Budget	22 days	Fri 10/9/20	Mon 11/9/20					►										
122	100%	Updated project directory	2 days	Thu 10/8/20	Fri 10/9/20 145					►										
123	100%	Communication and document control procedures	2 days	Thu 10/8/20	Fri 10/9/20 145					►										
124	100%	Designers work plan	2 days	Thu 10/8/20	Fri 10/9/20 145					►										
125	100%	Project schedule	2 days	Thu 10/8/20	Fri 10/9/20 145					►										
126	100%	Local actions and approval certification	3 days	Wed 11/25/20	Fri 11/27/20 163					►										
127	100%	Submit schem design submittal notification to the MSBA	16 days	Fri 11/6/20	Fri 11/27/20					►										
128	100%	Designers estimate (raw, not reconciled)	1 day	Fri 11/6/20	Fri 11/6/20 150					►										
129	100%	OPM's estimate (raw, not reconciled)	1 day	Fri 11/6/20	Fri 11/6/20 150					►										
130	100%	Estimated project cost	1 day	Mon 11/9/20	Mon 11/9/20 159					►										
131	100%	Confirmation letter for schematic delivery	1 day	Fri 11/27/20	Fri 11/27/20					►										
132	100%	School Building Committee meetings to discuss VE/design elements	1 day	Tue 11/10/20	Tue 11/10/20					►										



Florence Roche Elementary School Project

